



# FES PTO Meeting Agenda

Tuesday, August 4, 2015 2:00 PM

Invitees: PTO Board, Committee Chairpersons, general membership

Agenda Items:

1. Call to order
2. Treasury Current Status
  - a. Installation of new treasurer
    - i. Nomination of Tricia Le Cureux to fill vacant position
  - b. Year-end numbers vs. Budget 2014-2015
  - c. Budget numbers for 2015-2016
    - i. Events and programs
    - ii. Grants
    - iii. Operations
  - d. New treasury procedures
    - i. transition to DCEF, elimination of Wells Fargo account
3. Staffing Update – Mark Harrell
4. Bylaws revision
  - a. Volunteer coordinator added to board
5. Calendar of Events Revised
  - a. Set dates for events
  - b. Need for event chairs, volunteers
6. Fundraising
  - a. Current events and programs
  - b. New programs - Amazon
7. Upcoming Events
  - a. Staff Welcome Back Event – Jessica Wyatt
8. Upcoming Expenses/Approval of spending
  - a. Purchase of supplies to secure treasury documents and petty cash funds
  - b. Purchase of Lakeshore gift cards to welcome teachers back
9. Adjournment